



ACN: 099 357 454

Notice of the 25th Annual General Meeting

6 pm Wednesday 11th November 2026 at Uralla Community Centre, Hill St Uralla

Please RSVP to mail@snelandcare.org.au or 6772 9123

by Wednesday 4th November 2024 for catering purposes

Our **vision** is for vibrant, socially, and economically healthy communities,
thriving in healthy, biodiverse, and productive environments.

Our **mission** is to lead, connect and enable our communities to reach their sustainability goals
in a changing environment.

Agenda

Time	Item
6:00	1 Welcome, Apologies, Minutes of the previous meeting
6:05	2 President's Report
6:15	3 Financial Reports
6:25	4 Setting Membership Subs
6:30	5 Election of Directors and Office Bearers
6:40	Meeting closes

Supper will be provided and followed by the November MEMBER MUSTER with guest speaker.
See separate meeting notice and agenda attached.

AGM Business Papers

Item 1: Welcome, Apologies, Minutes of previous meeting

Acknowledgement of country.

Apologies.

Minutes of previous meeting – will be taken as read.

Draft resolution: Members resolved that the minutes of the meeting held 12th November 2025 AGM are a true and accurate record.

Moved: Seconded:

Item 2: Chair's Report

To be presented by the chair.

Item 3: Financial Report

The Audited Financial Statements were reviewed and approved for signing by the board at their 14th October 2024 meeting and will be tabled for the information of members. Individual group funds reports will be available to group Representatives at the meeting.

Draft resolution: Members resolved to note the audited financial statements for year ending 30 June 2026.

Moved: Seconded:

Appointment of auditors

Draft resolution: Members resolved to retain Roberts + Morrow Auditors as Southern New England Landcare Ltd's auditors for 2024/2025 financial year.

Moved: Seconded:

Item 4: Setting of membership subs

Guarantee Memberships for Group and Individual members are currently \$0.

Associate Memberships are currently \$110 for Corporate Members and \$0 for Individuals.

Draft resolution: Members resolved to set annual Associate Membership subscriptions as follows:

Corporate - \$110 inc GST

Individuals – free.

Moved: Seconded:

Item 5: Election of Directors and Office Bearers

- Southern New England Landcare has four Membership Classes:
 1. Guarantee – Group: Each Landcare or similar group in the Southern New England is eligible to become a member of Southern New England Landcare Ltd. To be a current member a group must have nominated a person or persons to represent their group.

2. Guarantee – Individual
3. Associate – Corporate
4. Associate – Individual.

Guarantee members have voting rights, while Associate members do not.

- The constitution of Southern New England Landcare Ltd lays down procedures that must be followed for the AGM and election of directors.
- Any Member Class Guarantee, whose nomination was received by the Secretary of Southern New England Landcare Ltd by the due date, is eligible to be elected to the Board of Directors, and then to any position of office for which they have nominated.
- Should any position of Director or Office bearer remain vacant after the AGM, the Board may accept nominations at any time to fill these positions.
- Invitations to nominate as a director on the board were circulated in early October. Nominations received by the due date were posted publicly.
- Where the number of nominations received is greater than the number of vacancies, an election will be held by written ballot. The votes will be counted by an appointee of each of the contestants.
- Should there be less than ten nominations for the positions of Directors, then vacancies may be filled by calling for nominations from the floor.
- The number of directors appointed from the Individual Guarantee member class will be limited as outlined in the SNEL Membership Policy.
- Should any position of Office Bearer have no nomination received by the due date then nominations for this position may be called from the Board of Directors at the AGM.
- Should any position of Director or Office bearer remain vacant after the AGM, the Board may accept nominations at any time to fill these positions.
- The Chair will be vacated, and a nominated person will run the election of office bearers.

Nominations received by the due date were:

Nominations for Directors	Nominated by	Seconded by
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Election of directors

- Under Clause 38.3, the constitution states that each of the directors must be appointed by a separate resolution, unless:
 - a. The members present have first passed a resolution that the appointments may be voted on together, and
 - b. No votes were cast against that resolution.

DRAFT Resolution – Members resolved that the appointments of directors may be voted on together. Moved: seconded:

*Resolution – Members resolved to appoint [LIST NAMES] to be directors on the board.
Moved: seconded:*

Election of chairperson

- Under clause 39 of the Constitution, the **directors** elect a director as the company's chairperson. The following nomination(s) for chairperson were received by the due date: [INSERT NAME(s)].

*Resolution - Directors resolved to install [INSERT NAME] as Chairperson. Moved:
seconded:*

Election of vice chairperson

- The following nomination(s) for Vice Chairperson were received by the due date: [INSERT NAME(s)].

*Resolution - Directors resolved to install [INSERT NAME] as Vice Chairperson. Moved:
seconded:*

Election of Treasurer

- The following nomination(s) were received for Treasurer by the due date: [INSERT NAMES].

Resolution - Directors resolved to install [INSERT NAME] as Treasurer. Moved: seconded:

Appointment of secretary

- Under clause 56.2, a secretary must be appointed by the directors.

*Resolution - Directors resolved to appoint [INSERT NAME] as Company Secretary. Moved:
seconded:*

The meeting closed at [INSERT TIME].